



SURF CITY TOWN COUNCIL REGULAR MEETING
Tuesday, April 2, 2019
Surf City Town Hall – 201 Community Center Drive

- I. CALL TO ORDER – Douglas C. Medlin, Mayor
- II. INVOCATION – William J. (Buddy) Fowler, Mayor Pro-Tem
- III. PLEDGE OF ALLEGIANCE - Donald R. Helms, Councilman

IV. MAYOR'S REMARKS –

We ask that all in attendance please set your cell phones to silent or vibrate mode. The Council offers the public an opportunities to speak during the meeting. Comments should be limited to three minutes each and must be directly issue-oriented with agenda items for this meeting, or an issue upon which the Council has control.

Citizen speakers will be acknowledged in the order in which they sign up to speak and will address all comments to the Board as a whole and not one individual Council member. Speakers will address the Council from the speaker's podium at the front of the room and will begin their remarks by stating their name and address. Discussions between Speakers and members of the audience will not be allowed. Public comment is not intended to require the Council to answer any impromptu questions. Speakers are expected to be civil in their language and presentation. Any comments where the primary purpose is to promote business or candidacy shall not be allowed.

In accordance with the Council's adopted Rules of Procedures, Councilmembers shall reserve responses, if any, for the Council Forum on the agenda.

V. ADOPTION OF THE AGENDA

Mayor: With no other items being considered separately, a motion to adopt the Meeting Agenda is in order.

VI. PROCLAMATION-

National Service Recognition Day – April 9th

VII. APPROVAL OF THE CONSENT AGENDA –

- 1. Approval of the Meeting Minutes- March 5th & 15th, 2019
- 2. 2019 Meetings & Holiday Schedule Amendment
- 3. Site Plan Approval – Watkins Flooring
- 4. Resolution 2019-11 Surplus Property
- 5. Budget Ordinance Amendment – Fee Schedule Amendment – Roll Back Service

**Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Council.*

Specific Action Requested: It is requested that the Town Council approve the consent agenda as presented.

VII. PUBLIC HEARING –

6. Re-Zoning- 220 JH Batts Road, .8 +/- Acres, Pender County Pin 4235-34-5384-0000.
From RA-Rural Agricultural to MU Mixed Use

Open Public Hearing

Public Comment Period

Close Public Hearing

Specific Action Requested: It is requested that the Town Council make a motion to approve the re-zoning to MU Mixed Use and approve the resolution of consistency statement.

VIII. GENERAL ITEMS –

7. Ordinance Amendment – Section 6 Emergency Management

Specific Action Requested: It is requested that the Town Council make a motion to approve the ordinance amendment as presented.

8. Resolution on Directing the Clerk to investigate a petition for satellite volunteer annexation and set a public hearing – 3.54 +/- on Shepards Road Pender County Pin4236-14-8353-0000

Specific Action Requested: It is requested that the Town Council adopt the resolution directing the clerk to investigate the petition for contiguous annexation, adopt the resolution setting the public hearing for May 7th at 6:30pm.; and send the property to the Planning Board for zoning recommendation.

- VII. PUBLIC COMMENT– Citizens have an opportunity to address the Council for no more than three minutes per speaker on topics which concern agenda items of this meeting.

VIII. COUNCIL FORUM

IX. MANAGER’S REPORT

X. TOWN ATTORNEY REPORTS

XI. ADJOURNMENT



SURF CITY

Office of the Mayor

SURF CITY, NORTH CAROLINA

PROCLAMATION

WHEREAS, service to others is a hallmark of the American character, and central to how we meet our challenges; and

WHEREAS, the nation is increasingly turning to national service and volunteerism as a cost-effective strategy to meet their needs; and

WHEREAS, AmeriCorps and Senior Corps participants address the most pressing challenges facing our communities, from educating students for the jobs of the 21st century and supporting veterans and military families to providing health services and helping communities recover from natural disasters; and

WHEREAS, national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and

WHEREAS, AmeriCorps and Senior Corps participants serve in more than 50,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

WHEREAS, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and

WHEREAS, national service participants demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and

WHEREAS, the Corporation for National and Community Service shares a priority with county officials and mayors nationwide to engage citizens, improve lives, and strengthen communities; and is joining with the National League of Cities, National Association of Counties, Cities of Service, and mayors and county officials across the country for the Mayor and County Recognition Day for National Service on April 9, 2019.

THEREFORE, BE IT RESOLVED that I, *Douglas C. Medlin, Mayor of the Town of Surf City*, do hereby proclaim April 9th, as **National Service Recognition Day**, and encourage residents to recognize the positive impact of national service in our county; to thank those who serve; and to find ways to give back to their communities.

Attest:

Stephanie E. Hobbs, Town Clerk



Douglas C. Medlin, Mayor



SURF CITY TOWN COUNCIL REGULAR MEETING MINUTES

Tuesday, March 5, 2019

Surf City Town Hall – 201 Community Center Drive

Council Present:

Dougals C. Medlin, Mayor

William J. (Buddy) Fowler, Mayor Pro-Tem

Nelva Ablury

Donald R. Helms

Teresa Batts

Jeremy Shugarts

- I. CALL TO ORDER – Douglas C. Medlin, Mayor
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In accordance with the Council's adopted Rules of Procedures, Councilmembers shall reserve responses, if any, for the Council Forum on the agenda.

V. ADOPTION OF THE AGENDA -

Mrs. Albury made a motion to remove item number three from the consent agenda. Mr. Helms seconded the motion and it was carried.

Mr. Shugarts made a motion move item five to general items and approve the agenda as amended. Mr. Fowler seconded the motion and it was carried.

VI. APPROVAL OF THE CONSENT AGENDA –

1. Approval of the Meeting Minutes- February 5th & 18th 2019
2. Board of Adjustment Vice Chair Appointment – David Gilbride, BOA Member
3. Resolution No. 2019-08 Request NCDOT Speed Reduction Hwy 50/210
4. Ordinance Amendment No. 2019-02 Sec. 15-4 Containers Generally
5. Resolution No. 2019-09 – Road Name Change: Seahorse Lane

****Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Council.***

Mr. Helms made a motion to approve the consent agenda as amended. Mr. Shugarts seconded the motion and it was carried.

VIII. GENERAL ITEMS-

6. Bid Acceptance – 2019 Sand Haul Beach Replenishment

Mrs. Loftis stated Omega Construction was the lowest bidder and it was under budget.

Mrs. Albury made a motion to accept Omega Construction for the sand haul. Mr. Helms seconded the motion and it was carried unanimously.

7. Emergency Management Director Description & Classification

Mr. Shugarts questioned the clarification on exactly who the Emergency Management Director would oversee and his authority.

Mrs. Loftis answered that it would be just over the Emergency Management department, not police or fire. He would assist with the manager, mayor and other agencies. The Director would not have more authority than police, fire or the manger, he is responsible for the management of the Emergency Command Center.

Mayor stated that James fulfilled this role during Hurricane Florence.

Mr. Helms made motion to approve the Director potion and classification. Mr. Shugarts seconded, and it was carried.

IX. PUBLIC HEARING –

8. Contiguous Annexation Request – Hwy 17 Spiller/Sidbury Pender County Pin#4225-09-2979-0000, 4226-00-6544-0000, 4226-11-4444-0000

Public Hearing Open 6:44pm

Henry Nadu of Scotts Hill is the commercial real estate broker representing the Spiller and Sidbury family for the annexation spoke on the ease of working with staff.

Close Public Hearing 6:48pm

Mrs. Albury made a motion to approve the annexation request, set the zoning as C-3 Extended Commercial and approve the resolution consistency statement.

- X. PUBLIC COMMENT – Citizens have an opportunity to address the Council for no more than three minutes per speaker on topics which concern agenda items of this meeting.

Joey Hemp 305 N. Topsail Drive spoke on his concerns of the debris on the high-rise bridge, as he rides a bicycle as his only means of mobilization.

Jack Solak 2408 S. Shore Drive thanked the council for pushing the sand on the beachfront.

David Gilbride 8013 8th St. spoke on the last workshop meeting and the compressive management plan and the fulltime position. In the meeting a new position was created, but not advertised. Mr. Gilbride stated his opinion was to advertise and select the best candidate. That no one knows the best candidate without advertising.

Laura Staton 2008 N. New River Drive thanked Steve Padgett for cleaning up the lot next to her home.

Sandi Monore 316 N. Shore asked about a rumor that she heard today, if Waste Industries did indeed buy-out Pink Trash. She also asked about the big gazebo on S. Shore Drive on the beachfront. She asked if the remaining stair pilings would be removed before the push is complete.

XI. COUNCIL FORUM

Mr. Helms thanked everyone for coming and that the rain will stop. She spoke on the fire department statics.

Mr. Shugarts stated he was super excited about the code enforcement officer. He stated back in the summer we worked on updating and gathering information on updating ordinances.

Mrs. Loftis stated that the hurricane did slow the process down but things are back on track. We have staff that is going to be presenting in the upcoming months.

Mrs. Albury thanked everyone for coming, and we are moving forward.

Mr. Fowler also thanked everyone for coming and for the positive comments. The items on the beach have been addressed, and we are working the homeowners. The beach push is coming along good and the sand haul should start soon. We need people to understand we are open for business and every day is better than the last. Beach accesses are opening back up rapidly. We have a great manager and we do rely on her to decide on who the best candidate is.

Mrs. Batts a couple weeks ago they meet with the NCDOT regarding the round-about at Watts Landing & Publix, and a green T at Hwy 17. These are for safety and will save lives. There is a dune workshop meeting this Saturday from 1-3pm at the Welcome Center. Next week delegates from N. Topsail and Topsail will be traveling to D.C. to meet with Senators and Federal delegates regarding beach nourishment. We meet with morning about the \$5 million grant with

Resource Institute and it was decided that the funds could be best used for stormwater infiltration.

Mayor stated we rode the beach yesterday and those property owners with debris would be contacted. He thanked everyone for coming tonight and the comments are appreciated, and they help us grow.

XII. MANAGER'S REPORT

Mr. Helms made the motion to accept Resolution No 2019- 10 Sea Turtle as the official saltwater reptile. Mrs. Albury seconded the motion and it was carried.

Mrs. Loftis gave an update on town hall and the acceptance of the new architect. The approximate cost is \$3.5 million, we are accepting about \$1.5 million from FEMA. We received about \$150,000 from insurance. She stated she has applied from the Golden Leaf program for \$2.5 million from the state; we should hear from them by May. James Horne and she attended the after action meeting with Pender EM. These same conversations are going on with Onslow as well. Carl Shaffer with AWT is underway with the soil analysis for the Juniper Swamp spray fields. The town has been in contact with the gazebo owner. The town has been in discussion with DOT, we are the first to have a design such as this and DOT has a contractor to come out and try a new innovative design. The town is still working diligently with staff on cleaning it up. The flooding on S. Shore Drive has been discussed with WK Dickson and we are under contract with them, and they are currently doing a feasibility study for our high priority areas for roadway flooding. TA Loving is under construction with the final water and sewer improvements at Harris Teeter, the projected date for completion is March 11th. Staff is working on budget and we will have the kick-off at our next work session.

XIII. TOWN ATTORNEY REPORTS

XIV. ADJOURNMENT

Mr. Fowler made a motion to adjourn. Mr. Helms seconded the motion and it was carried.



TOWN OF SURF CITY

MARCH 15, 2019 WORK SESSION MINUTES

Agenda

9:00 AM / Friday, March 15, 2019

Surf City Welcome Center, 102 N. Shore Drive

Council Present:

Douglas C. Medlin, Mayor

William J. (Buddy) Fowler, Mayor Pro-Tem

Nelva Albury

Donald R. Helms

Teresa Batts

Jeremy Shugarts

Call to Order

Mayor Douglas C. Medlin, Mayor

Invocation & Pledge

Introductions & Welcome

Work Plan

1. Emergency Management Ordinance Update Section 6
2. Speed Reduction Hwy 50
3. FY 2019-2020 Budget Kickoff

Town Council Work Plan Items:

1. Item 1: Emergency Management Ordinance Update Sec. 6

Mr. Horne discussed an ordinance update to section 6 Emergency Management. He researched many other municipalities and seven other jurisdictions that use this same ordinance. Some changes have been made regarding the ruling board and governmental structure.

Mrs. Loftis discussed after action hurricane meetings with Pender County that they attended. They learned of new avenues to communicate with AM radio stations.

Mayor stated this has been a coastal issue. The Coastal Resource Commission has also addressed this issue, it greatly impacted the whole coast of NC.

The Council came to a consensus to give the Emergency Management Director authority to work with department heads on updating department emergency management plans and the

final draft would be brought to Council for approval. They also came to a consensus to move forward with adding the ordinance draft to the April 2nd agenda.

2. Speed Reduction Hwy 50

Chief Shanahan gave statistics and asked for feedback regarding speed reduction along Hwy 50 from CVS to the new bridge. He stated he has spoken with NCDOT Chad Kimes, District engineer for division 3. Currently coming into town at McDonalds there is a 35mph sign and going out of town at Linda's Family Affair there is a 45mph sign, after some calls to DOT they stated the current speed limit is 45 mph. Chad Kimes stated the council could request a traffic study, but he was unsure to if they would change it or not. In 2016 46 accidents were on the Hwy 50 corridor, in 2017 54 accidents & 2018 48 accidents with one being a fatality. He stated there are a lot of collisions in the one-mile strip. With all the new growth that is ahead, he asked for council opinion.

Mr. Helms stated at this point he really did not want to change the speed. When the stoplight goes in at JH Batts Road it is going to change the dynamic of the whole strip, by slowing traffic. He suggested waiting till the new development goes in and the intersection is re-designed, because there will three stoplights in a one-mile section of Hwy 50.

Mr. Shugarts stated if the Chief see the need to lower the speed limit than we support the Chief. The reduction in speed could be a preventative measure.

Mrs. Batts asked for a study with DOT to see what the statistics would be. She stated it is very dangerous at JH Batts Road.

Mrs. Fowler asked for a DOT study and that JH Batts is a dangerous intersection.

Mayor stated the stoplights need to be synced so the flow of traffic would be smoother. The new light may not slow traffic down as much as you are thinking because the lights will be synced.

The Council came to a consensus to error on the side of safety and requests the NCDOT to do a traffic study and come back to council with those results.

3. FY 2019-2020 Budget Kickoff

Mrs. Loftis stated the current fund balance is not high enough to support all recovery efforts. She suggested reaching out for a short service loan till FEMA can re-pay. The FEAM debris is over 2 million, street paving is 1.2 million and this does not include any town hall construction. Therefore, a fund balance is very important and why the LGC wants to see the fund balance at 100%, so that the town can float these items until FEMA re-pays. The goal is to increase the fund balance, it really isn't an option. There are two debt services that will be paid in full in 2020 but there are other needs that need to be addressed. The LGC does keep a very close eye on our debt ratio. The main items we need to focus on are these big-ticket items and coming up with a capital improvement plan. A capital improvement plan full day of planning needs to be setup and this is not anything the town has done before. With a capital reserve fund those funds could be funded out of a specific fund instead of purchased with a loan. This "savings" needs to be done with all capital big-ticket items such as vehicles or fire trucks. She stated she would get with department heads and there will be a specific day with council to go over the capital projects. She asked for council's priorities and or

ideas. She discussed that preliminary results are back from Juniper Swamp and there maybe a potential 690,000 gallons a day that could be sprayed. Mr. Schultz will now go out to the property and confirm his paper findings. This is the second phase of the project, and he is continuing to move forward. This next phase should take about 2-3 weeks. She asked council to think about the property across from town hall on N. New River Drive, the town owns multiple parcels, she explained the need to put those properties up for sale. The funds from these properties could help pay for the new town hall. We have applied to the Golden Leaf grant, and FEMA. If we do not receive the Golden Leaf grant than there will have to be back up dollars to go with what FEMA will pay. She mentioned moving the police department off the island and selling that piece as well. That the sale might would be better to sell all of it together.

The Council came to a consensus to move forward with allowing the manger to negotiate the sale of the three parcels across the street from town hall.

4. Closed Session

Mr. Helms made a motion to go into closed session per NCGS 143-318.11(a)6 regarding personnel. Mrs. Albury seconded the motion and it was carried.

Mrs. Albury made a motion to go back into open session. Mr. Fowler seconded the motion and it was carried.

The council came to the consensus to move forward with merging the welcome center with the parks & recreation department.

2018 Meetings Holiday Schedule

Town Council @ 6:30p.m. 2019

Day	Date
Wednesday	January 2
Tuesday	February 5
Tuesday	March 5
Tuesday	April 2
Tuesday	May 7
Tuesday	June 4
	No July Meeting
Tuesday	August 6
Tuesday	September 3
Tuesday	October 1
Wednesday	November 6
Tuesday	December 3

Planning Board @ 5:30p.m. 2019

Day	Date
Thursday	January 10
Thursday	February 14
Thursday	March 14
Thursday	April 11
Thursday	May 9
Thursday	June 13
Thursday	July 11
Thursday	August 8
Thursday	September 12
Thursday	October 10
Thursday	November 14
Thursday	December 12

2019 Town Holidays

Day	Date / Holiday
Monday	January 1 New Years Day
Monday	January 21 MLK
Friday	April 19 Good Friday
Monday	May 27 Memorial Day
Wednesday	July 4 Independence Day
Monday	September 2 Labor Day
Monday	November 11 Veterans Day
Thursday & Friday	Nov. 28&29 Thanksgiving
Tuesday-Friday	December 24-27 Christmas

Work Session @ 9a.m. Community Center

3rd Friday of Every Month
*April Work Session April 12th *
No December Work Session

Bulk Item & Yard Debris Pickup

Pickup Type	Week
Yard Debris	April 6-12
Yard Debris	November 18-22
Bulk Item	May 6-10
Bulk Item	Sept. 16-20
Bulk Item	December 9-13

4 Town Meeting

Location	Date
Surf City	January 24
Topsail Beach	March-18
N. Topsail Beach	June-18
Holly Ridge	September-18

Watkins Flooring

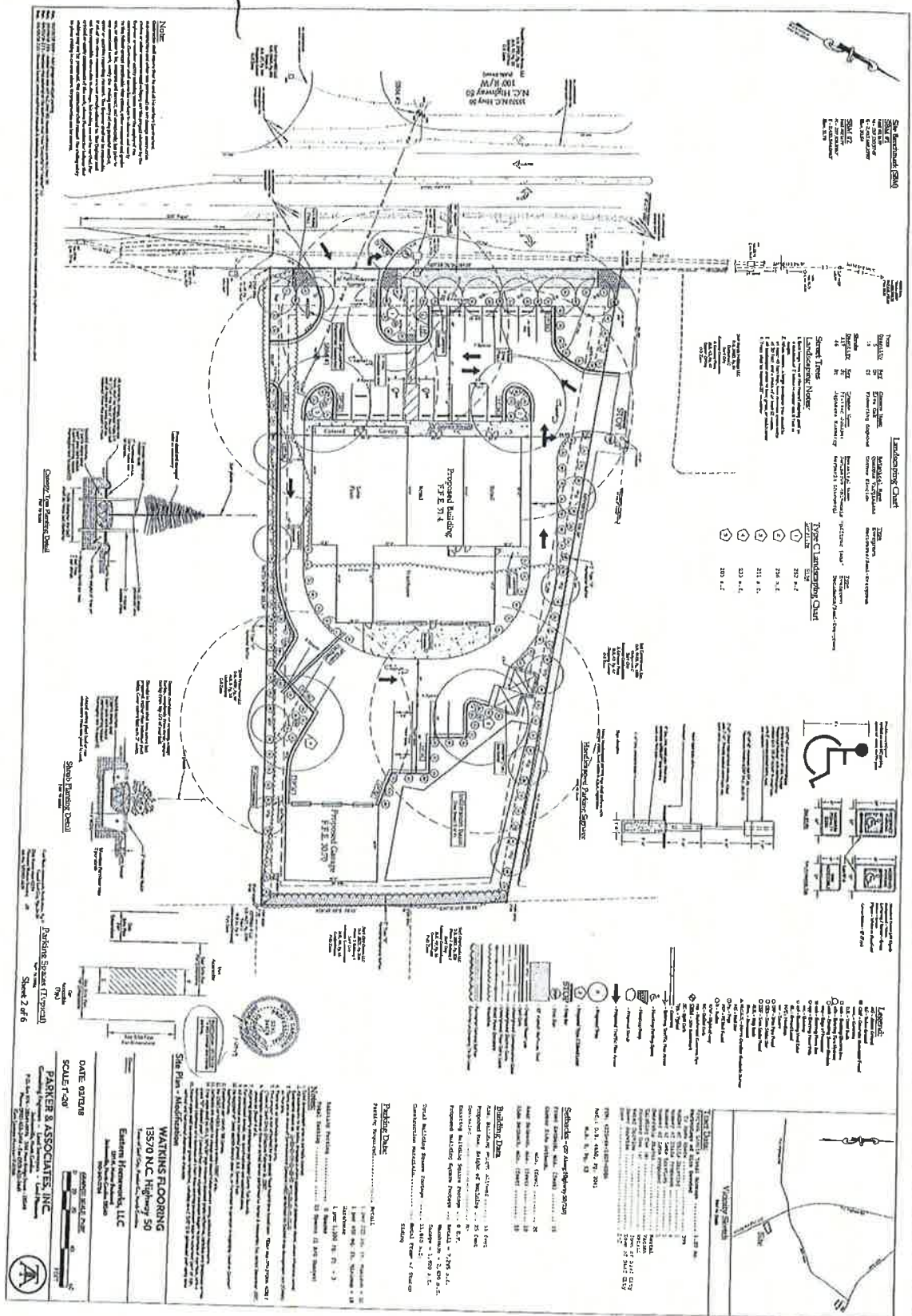
BACKGROUND

The Town Council approved the preliminary plan for Watkins Flooring. However, upon the addition of a garage, the developers were made to resubmit their plans. Upon resubmittal, the Technical Review Committee (TRC) signed off on these plans and found they met the standards set forth by the Town Code.

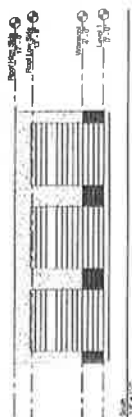
RECOMMENDATION

The Planning Board approved the re-designed site plan at their March meeting. The Planning Board recommends approval of the preliminary plan to the Town Council.

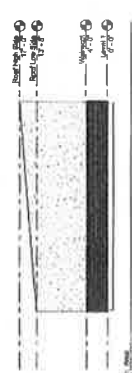
2/15/2018




<p>Project Name</p> <p>Walking Flooring</p>	<p align="center">ATLANTIC CONTRACTING & DESIGN</p> <p align="right">7 Dotts Avenue Road - Jacksonville, NC Commercial Construction - Design Build</p> <p align="right"><small>We're always expanding our</small></p>	<p>Prepared For:</p> <p>Eastern Homeworks LLC</p>	<p>Accessory Building</p> <table border="1" style="width: 100%; font-size: small;"> <tr> <th colspan="2">Project Data</th> </tr> <tr> <td>Date:</td> <td>Month / Year</td> </tr> <tr> <td>Drawn By:</td> <td>Author</td> </tr> <tr> <td>Checked By:</td> <td>Checker</td> </tr> </table> <p align="center">A101</p>	Project Data		Date:	Month / Year	Drawn By:	Author	Checked By:	Checker
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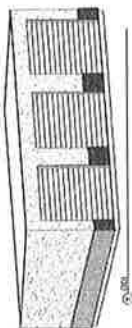
B-1.101



B-1.102



B-1.103



B-1.104



SURF CITY

NORTH CAROLINA

RESOLUTION No. 2019-11

A RESOLUTION AUTHORIZING THE SURPLUS SALE OF CERTAIN PROPERTY

WHEREAS, the Town Council, of the Town of Surf City desires to dispose of certain surplus property of the Town;

THEREFORE, BE IT RESOLVED by the Town Council that:

1. The following described property is hereby declared to be surplus to the needs of the Town:
 - 1997 Ford Ranger Vin: 1FTCR11UVTA83025
 - Equipment Trailer 17'8"x 6'10"
2. The Town owned property described above is hereby declared to be surplus to the needs of the Town of Surf City.

WHEREAS, THEREFORE, BE IT RESOLVED, that the Town Manager is hereby authorized to dispose of the listed items by any means allowable to include offering for sale at public auction, donation to a non-profit organization, Internet or online, upset bid, or destruction. The Town will utilize the services of GovDeals.com an internet or online auction service to sell the items listed above. Notice of Public online auction will be advertised as required by statute. The Town Manager shall have the right to add to or delete from properties to be sold aforesaid. The Town Manger shall report the results of the surplus property auction and/or private sale.

Adopted this 2nd day of April 2019.

ATTEST:

Douglas C. Medlin, Mayor

Stephanie Edwards Hobbs, Town Clerk

Background for Budget Ordinance Amendment

Due to the recent contract signed with Pink Trash/Waste Industries, it is necessary to update our current fee schedule. On page 2 of the FY 18-19 fee schedule under Solid Waste you will see that the cost for residential service on the mainland is remaining the same at \$25 per month. However, for island residents, the monthly solid waste fee will be \$32. This increase in cost is due to the additional of a second pickup for trash during the months of May – September. We also have added the roll back service that residents can opt into. This service is \$4 per cart per month. This service will be beneficial to those property owners who do not live here permanently and are not always here to roll their carts back.

Action Required

Make a motion to approve the budget ordinance amendment as presented.

**TOWN OF SURF CITY
SCHEDULE OF FEES
FISCAL YEAR 2018-2019**

GENERAL

Copies – black and white	\$.05 each
Copies – color	\$.15 each
CD	\$1.00 each
Dog License	\$3.00/pet
Business Registration	\$20.00

UTILITIES

Utility Deposit (water, sewer)	\$150.00
Commercial Deposit	\$200.00
Irrigation Deposit	\$50.00
Garbage Only Deposit	\$50.00

Residential Rates

Water (incl. irrigation meter & hydrant meter)

0-2000 gals.	\$ 25.62
2001-5000 gals.	\$ 3.64 per 1,000gals
5001-10000 gals.	\$ 4.01 per 1,000gals
10001-20000 gals.	\$ 4.38 per 1,000gals
20001-30000 gals.	\$ 4.79 per 1,000gals
30001- gals	\$ 5.24 per 1,000gals

Availability Charge Residential water available but unused: \$ 25.62
Irrigation: 25.62 plus \$10/mth for Backflow Prevention

Sewer

0-2000 gals.	\$ 42.29
2001-5000 gals.	\$ 4.33 per 1,000gals
5001-10000 gals.	\$ 5.00 per 1,000gals
10001-20000 gals.	\$ 5.80 per 1,000gals
20001-30000 gals.	\$ 6.73 per 1,000gals
30001 – gals	\$ 7.82 per 1,000gals

Availability Charge Residential sewer available but unused: \$ 42.29

Commercial Rates

Water

0-2000 gals	\$ 26.02
2001- 5000 gals	\$ 4.01 per 1,000 gals
5001-10000 gals.	\$ 4.41 per 1,000gals
10001-20000 gals.	\$ 4.85 per 1,000gals
20001-30000 gals.	\$ 5.34 per 1,000gals
30001- gals	\$ 5.87 per 1,000gals

Availability Charge Commercial water available but unused: \$ 26.02

Sewer

0-2000 gals	\$ 44.14
2001- 5000 gals	\$ 4.68 per 1,000 gals
5001-10000 gals.	\$ 5.15 per 1,000gals
10001-20000 gals.	\$ 5.67 per 1,000gals
20001-30000 gals.	\$ 6.24 per 1,000gals
30001- gals	\$ 6.86 per 1,000gals
Availability Charge	Commercial sewer available but unused: \$ 44.14

Bulk Water Rates

\$4.00 per 1,000gals

Availability Rate

\$600.00 per month

Solid Waste**Mainland Residential Service**

\$25.00 (1 trash cart & 1 recycling cart)

Island Residential Service:

\$32.00 (1 trash & 1 recycle cart; addt' trash summer pickup)

Roll Back Service

\$4.00 per cart per month

Additional Cart

\$15.00 per cart

Seasonal Cart

\$15.00 per cart

Lost Cart Fee

\$30.00 per cart

Tap Connection Fees

	<u>Water</u>	<u>Irrigation</u>
¾"	\$900	\$550 extended from existing ¾" lateral
¾"	N/A	\$800 extended from the water main
1"	\$1100	\$650 extended from existing 1" lateral
1"	N/A	\$950 extended from water main
Over 1"	Cost	

Sewer tap fees (Residential & Commercial)

\$1,000.00

System Development Fees

	<u>Water</u>	<u>Sewer</u>
¾"	\$3,000	\$9,200
1"	\$5,000	\$15,400
1.5"	\$9,900	\$30,800
2"	\$15,900	\$49,300
3"	\$31,700	\$98,500
4"	\$49,500	\$153,900
6"	\$99,100	\$307,800
8"	\$158,500	\$492,500
10"	\$227,900	\$708,000
12"	\$307,100	\$954,200

Meter Purchase (installed)

¾"	\$450.00
1"	\$550.00
Over 1"	At cost

Backflow Prevention (RPZ)	\$10/month/account
Administrative Fees	\$50.00 Charge for non-payment or disconnect 10% Penalty: charged on outstanding balance
Inactive Account Fee	\$25.00 (3 months or less) \$50.00 (greater than 3 months)
Returned Check Fee	\$25.00
Unauthorized use of water/sewer system	\$1,000 per day plus \$75 Administrative Fee

FACILITIES

Welcome Center Rental:

Security Deposit (Refundable) \$100

Meeting Type	Surf City Resident	Non-Resident
Small Meeting*** (Three hr. minimum; five hr. maximum)	\$40 per hour**	\$50 per hour**
Daily Rate (9a.m. – 11 p.m.)	\$750	\$1,000
Extended Rate (2 p.m. – 11 p.m. Friday; 9 a.m. – 11 p.m. Saturday; 10 a.m. – 1 p.m. Sunday)	\$1,250	\$1,500

SPECIAL EVENTS

Application Fee	\$150
Restroom Cleaning Fee	\$25 per day of event
Ground Clean Up	\$45/hour
Cone Rental	\$10 per day (up to 10 cones)
Electrical Service	\$20 per day
On Site Firefighter	\$25/hour
On Site Fire Pickup Truck	\$75/hour (up to 6 hours)
On Site Fire Truck	\$120/hour (up to 6 hours)
On Site Marked Police Car	\$30/hour
On Site Police Officer	\$65/hour
Tent Inspection	\$25

LAW ENFORCEMENT

Report copy- black & white	\$ 0.05 each
Vehicle Unlocks (exceptions for emergency)	\$ 20.00 per unlock
City Citation	\$ 50.00 per citation

*Non-profits must show proof of 501c(3) tax exempt status. All discounted events must contribute to the purpose and/or mission of the organization.

**The fee for hourly functions will increase by \$10 per hour after 6 p.m.

***The 'Small Meeting' fee does not apply to weddings and receptions. For those functions, the daily rate is in effect.

220 J H Batts Road

BACKGROUND

Don Newsome and his siblings have taken over ownership of the lot (4235-34-5384-0000) formerly owned by Opal Lee Newsome et al. This 0.8-acre parcel is within the extraterritorial jurisdiction (ETJ) of the Town of Surf City and is currently zoned RA. The owners wish to rezone this parcel to MU. MU allows for residential or commercial development.

RECOMMENDATION

The Planning Board approved this petition for rezoning at their March meeting. The Planning Board feels that the new zoning designation for this lot meets the definition set forth for the district (Appendix A. §4.1.13) in the Town Code and recommends rezoning the property to MU Mixed Use.



Town of Surf City

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SURF CITY, NORTH CAROLINA, AMENDING THE OFFICIAL ZONING MAP OF THE TOWN

WHEREAS, N.C.G.S.160A-385 authorizes local government to change or modify zone boundaries within their jurisdiction; and

WHEREAS, the amendments set out below are made in accordance with N.C.G.S. 160A-364 and Section 8.0 of the Zoning Ordinance.

THEREFORE, BE IT ORDNANIED THAT:

Section 1. The Official Zoning Map of the Town of Surf City is hereby amended by placing the newly re-zoned property hereinafter described tract of land putting it in the zoning classification, said tracts being more particularly described as:

220 JH Batts Road, Plat Book 90 Page 53, Containing .8 Acres, and more specifically identified by Pender County tax pin number 4235-34-5384-0000.

Section 2. The Town Clerk is hereby authorized and directed to change the Official Zoning Map on file in the Office of the Town Clerk so as to make it comply with this Ordinance.

Section 3. All ordinance or parts of the ordinances in conflict with this Ordinance, to the extent of such conflict, are hereby repealed.

Section 4. If any section, subsection, paragraph, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed severable and such holdings shall not affect the validity of the remaining portion hereof.

Section 5. This is in compliance with all the adopted Town plans as has been found to be in the public's interest to be zoned MU-Multi Use.



Town of Surf City

ORDINANCE NO. 2019-03

AN ORDINANCE AMENDING SECTION 6 EMERGENCY MANGEMENT
NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN
OF SURF CITY, NORTH CAROLINA, THAT:

SECTION I. The Code of Ordinances, Section 5.18 is hereby amended to read as follows:

Chapter 6 Emergency Management

Sec 6.1. Intent and Purpose

- a. It is the intent and purpose of this Ordinance to establish a Department of Emergency Management that will insure the complete and efficient utilization of all Town of Surf City resources to combat impacts resulting from disasters, natural and manmade, utilizing the “All Hazards” framework.
- b. The Town of Surf City Department of Emergency Management will be the coordinating agency for all activity in connection with Emergency Management roles and responsibilities. It will be the instrument through which the Town of Surf City Elected and Executive officials shall exercise their authority and discharge the responsibilities vested in them during disasters and emergencies.
- c. This Ordinance will not relieve any subordinate department of the moral responsibilities or authority given to it in the Town of Surf City charter or by other local ordinance.

Sec 6.2. Definitions

- a. The following definitions shall apply in the interpretation of this Article:

“Attack” shall mean direct or indirect assault against the Town of Surf City, its government, its environs, or of the nation, by the forces of a hostile nation or the agents thereof, including assault by bombing, conventional or nuclear, chemical or biological warfare, terrorism or sabotage.

“All Hazards” shall mean those hazards identified through a risk assessment process that are likely to impact the Town of Surf City

“Director” shall mean the executive director of the Department of Emergency Management, appointed as prescribed in this Ordinance.

**RESOLUTION DIRECTING THE CLERK
TO INVESTIGATE A PETITION FOR
VOLUNTARY SATELLITE ANNEXATION
AND SET A PUBLIC HEARING DATE FOR
April 2, 2019**

Action Requested

Adopt the resolution directing the clerk to investigate the petition for volunteer annexation submitted by Anthony Ricciardi setting the date of public hearing on the question of annexation and proposed zoning for May 7, 2019 at 6:30 pm.

Background

A petition for 3.54 +/- acres contiguous annexation of property located on Shepards Road.

Action Needed

1. Adopt the resolution directing the clerk to investigate the petition for satellite annexation.
2. Adopt the resolution setting the date of public hearing for May 7, 2019 at 6:30 pm.
3. Send property to the Planning Board for zoning recommendation.





SURF CITY

NORTH CAROLINA

RESOLUTION No. 2019-12

**RESOLUTION DIRECTING THE CLERK TO INVESTIGATE A PETITION
RECEIVED UNDER G.S. 160A-31**

WHEREAS, a petition requesting annexation of an area described in said petition was received on March 29, 2019 by the Surf City Town Council; and

WHEREAS, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the Surf City Town Clerk before further annexation proceedings may take place; and

WHEREAS, the Surf City Town Council of Surf City, North Carolina deems it advisable to proceed in response to this request for annexation; and

NOW, THEREFORE, BE IT RESOLVED, BY THE Town Council of Surf City, North Carolina that:

The Surf City Town Clerk is hereby directed to investigate the sufficiency of the above described petition and to certify as soon as possible to the Surf City Town Council the result of her investigation.

Douglas C. Medlin, Mayor

Attest: _____
Stephanie Edwards Hobbs, Town Clerk

Ricciardi



SURF CITY

NORTH CAROLINA

RESOLUTION No. 2019-13

RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION OF ANNEXATION PURSANT TO G.S. 160A-31

WHEREAS, a petition requesting annexation of an area described herein said petition was received on March 29, 2019 by the Surf City Town Council; and

WHEREAS, the Town Council has by resolution directed the Surf City Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the Town Clerk as to the sufficiency of the petition has been made;

NOW, THEREFORE, BE IT RESOLVED, BY THE Town Council of Surf City, North Carolina that:

Section 1: A public hearing on the question of annexation of the area described herein will be held at Surf City Town Hall at 6:30pm on May 7th, 2019.

Section 2: The area proposed for annexation is described as follows:

Tract I:

BEGINNING AT A NAIL AND CAP IN THE CENTER LINE OF N.C.S.R. 1533, SAID NAIL AND CAP BEING LOCATED WHEN MEASURED ALONG THE CENTER LINE OF SAID ROAD SOUTH 58 DEG. 33' EAST 11990 FEET FROM A NAIL AND CAP; SOUTH 57 DEG. 27' EAST 45180 FEET FROM A NAIL AND CAP AND SOUTH 56 DEG. 59' EAST 51720 FEET FROM A NAIL AND CAP IN THE CENTER LINE OF A CULVERT OVER SNAKE BRANCH; AND SAID LATTER NAIL AND CAP OVER SAID BRANCH BEING LOCATED APPROXIMATELY 0.15 MILES SOUTH OF N.C.S.R. 1583. THENCE FROM THE POINT OF BEGINNING AND WITH THEODORE OTTOWAY'S LINE NORTH 28 DEG. 40' EAST 57840 FEET TO AN IRON STAKE; THENCE SOUTH 61 DEG. 20' EAST 322.16 FEET TO AN IRON STAKE; THENCE SOUTH 37 DEG. 01' WEST 591.4 FEET TO A STAKE. THENCE WITH SAID CENTER LINE NORTH 61 DEG. 20' WEST 2354 FEET TO THE POINT OF BEGINNING. CONTAINING 3.54 ACRES, AND SUBJECT TO THE NORTHERN ONE HALF OF A 60 FOOT RIGHT OF WAY OF N.C.S.R. 1533. BEING A PORTION OF THE SECOND TRACT OF LAND CONVEYED BY M. H. JONES AND WIFE, MARY JONES TO F. B. HICKS AND THEODORE OTTOWAY AND RECORDED IN BOOK 339, PAGE 392.

Douglas C. Medlin, Mayor

Attest: _____
Stephanie Edwards Hobbs, Town Clerk

Certificate of Sufficiency

To the Town Council of Surf City, North Carolina:

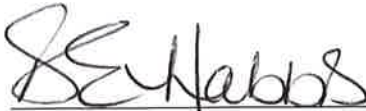
I, Stephanie Edwards Hobbs, Town Clerk, do hereby certify that I have investigated the petition of:

Anthony Ricciardi
Shepards Road
Pender County Parcel Identification #: 4236-14-8353-0000
3.54 +/- Acres

as directed by Town Council and found that; as fact that said petition is signed by all owners of real property lying in the area described therein, and in accordance with G.S. 160A-31, as amended.

In witness whereof, I have hereunto set my hand and affixed the seal of the Town of Surf City, this 2nd day of February 2019.




Stephanie Edwards Hobbs, Town Clerk



Date: 3/29/2019

To the Council of the Town of Surf City

1. We the undersigned owners of real property respectfully request that the area described in paragraph 2 below be annexed to the Town of Surf City.
2. The area to be annexed is non-contiguous to the Town of Surf City and the boundaries of such territory are as follows:

Tax pin number: 4236-14-B353-0000 Tax map number: _____

Anthony Ricciardi

Print name _____

Signature Chad B. apt

Signature

Print name

Signature _____

Print name _____

Signature _____

Print name _____

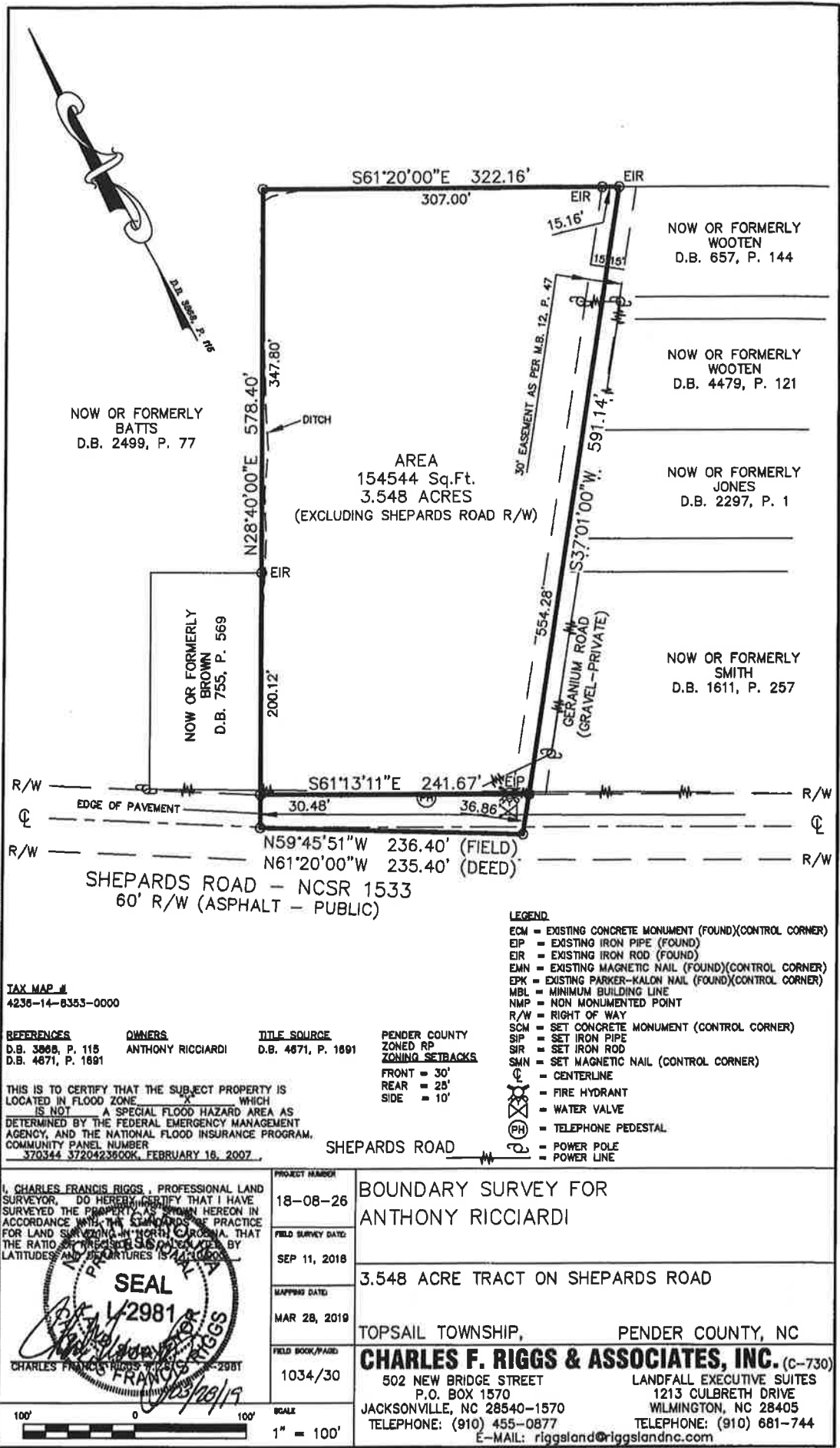
Signature _____

***Also needed is:**

- 1) Written Metes and Bounds description
- 2) Boundary survey including a vicinity map, no larger than 8 1/2 x 14

Contact Name: Charles F. Riggs

Phone Number: 910-455-0877



S:\2018\18-08-26 Riccardi\CA0 Drawings\18-08-26 8x14.dwg - Thursday, March 28, 2019 4:33:18 PM

TAX MAP #
4236-14-8353-0000

REFERENCES
D.B. 3069, P. 115
D.B. 4671, P. 1691

OWNERS
ANTHONY RICCIARDI

TITLE SOURCE
D.B. 4671, P. 1691

PENDER COUNTY
ZONED RP
ZONING SETBACKS
FRONT = 30'
REAR = 25'
SIDE = 10'

- LEGEND
- ECM = EXISTING CONCRETE MONUMENT (FOUND)(CONTROL CORNER)
 - EIP = EXISTING IRON PIPE (FOUND)
 - EIR = EXISTING IRON ROD (FOUND)
 - EMN = EXISTING MAGNETIC NAIL (FOUND)(CONTROL CORNER)
 - EPK = EXISTING PARKER-KALON NAIL (FOUND)(CONTROL CORNER)
 - MBL = MINIMUM BUILDING LINE
 - NMP = NON MONUMENTED POINT
 - R/W = RIGHT OF WAY
 - SCM = SET CONCRETE MONUMENT (CONTROL CORNER)
 - SIP = SET IRON PIPE
 - SIR = SET IRON ROD
 - SMN = SET MAGNETIC NAIL (CONTROL CORNER)
 - CL = CENTERLINE
 - PH = FIRE HYDRANT
 - PH = WATER VALVE
 - PH = TELEPHONE PEDESTAL
 - PH = POWER POLE
 - PH = POWER LINE

THIS IS TO CERTIFY THAT THE SUBJECT PROPERTY IS LOCATED IN FLOOD ZONE _____ WHICH IS NOT A SPECIAL FLOOD HAZARD AREA AS DETERMINED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY, AND THE NATIONAL FLOOD INSURANCE PROGRAM. COMMUNITY PANEL NUMBER 370344 3720423600K, FEBRUARY 16, 2007.

I, CHARLES FRANCIS RIGGS, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT I HAVE SURVEYED THE PROPERTY AS SHOWN HEREON IN ACCORDANCE WITH THE STANDARDS OF PRACTICE FOR LAND SURVEYING IN NORTH CAROLINA. THAT THE RATIO OF PRECISION AS CALCULATED BY LATITUDES AND DEPARTURES IS 1/100,000.



PROJECT NUMBER	18-08-26	BOUNDARY SURVEY FOR ANTHONY RICCIARDI
FIELD SURVEY DATE	SEP 11, 2018	
MAPPING DATE	MAR 28, 2019	
FIELD BOOK/PAGE	1034/30	
3.548 ACRE TRACT ON SHEPARDS ROAD		TOPSAIL TOWNSHIP, PENDER COUNTY, NC
CHARLES F. RIGGS & ASSOCIATES, INC. (C-730)		
502 NEW BRIDGE STREET P.O. BOX 1570 JACKSONVILLE, NC 28540-1570 TELEPHONE: (910) 455-0877 E-MAIL: riggsland@riggslandnc.com		LANDFALL EXECUTIVE SUITES 1213 CULBRETH DRIVE WILMINGTON, NC 28405 TELEPHONE: (910) 681-744